

BOARD OF SELECTMEN

P.O. Box 669
Townsend, Massachusetts
01469-0669
(508)-597-2837



MINUTES OF MEETING HELD
October 4, 1994

- 1.1 Meeting was called to order by Chairman Rebolz at 7:11 P.M.
- 1.2 Roll call taken showed Chairman Robert L. Rebolz, Vice Chairman Frederick J. Darling and Clerk Andrea R. Wood present.
- 1.3 There were no additions/deletions to the agenda.
- 2.1 Town Treasurer Amy Collins met with the Board to discuss her hours and compensation. She informed the Board that she was hired to work 20 to 24 hours but that she works 30 hours to get her job done. Chairman Rebolz informed her that at this time there could not be any increase in her salary and she stated she knew that. She submitted for the Board to review a listing of department heads and their salaries for the Board to review.
At this time she asked the Board if she could speak briefly on two matters. The Board granted her the time. 1) She inquired about the status of the tax bills as the school payment will be due 11/15/94 for the amount of 1,183,373.05. The consensus of the Board was that we would need to borrow and requested Ms. Collins to check on rates with the banks and return on October 18 to borrow for the school payment. 2) She inquired status of tax title for Kadar Corp/Hicks property. Selectperson Wood said she would check with Counsel.
- 2.3 Continuation of John M. Wolons Class III hearing from September 6, 1994. Mr. Wolons stated that around October 20 or 21st the suit will be dismissed or appeal not renewed. As of October 3rd, has site plan approval from Planning Board as agreed in July, 1994. Selectperson Wood stated that the Board could grant the license but hold the license until such time as all permits are set. Chairman Rebolz moved to grant a Class III License to John M. Wolons d/b/a Affinity Corp. for property at 58 Old Turnpike Road contingent upon all approvals of permits, Site Plan Special Permit and rest of criteria are met. Motion was withdrawn by Chairman Rebolz. Selectperson Wood moved to grant Class III License to John M. Wolons d/b/a Affinity Corp. contingent on Planning Board and Building Inspector being satisfied but released only when everything needed to be open for business is satisfied with Site Plan Special Permit and is attached to license. Seconded by Rebolz. Three in favor with none opposed. Chairman Rebolz closed the hearing at 7:52 P.M.
- 2.2 Elaine Olden met with the Board as Townsend's Representative to M.R.P.C. As a result of her letter complaining that the meetings were a waist of time, they updated their goals and objectives which solves the problem. Selectperson Wood suggested that the format used might help the Board of Selectmen track projects. Copy of M.R.P.C.'s was submitted.

Ms. Olden had attended a Tax Exempt workshop back in April. She submitted at this time a summary to the Board for their review.

- 3.2 Chairman Rebholz moved to approve driveway permit #12-94 for Gunther Zisler, M39/B/5/L0, Christian Circle. Seconded by Wood. Three in favor with none opposed. A detailed map was submitted by the Land Use Administrator Elaine Olden depicting exactly where the driveway was.

At this time, Ms. Olden informed the Board that applicants need to completely fill out atleast one or both parts of the driveway application as the Board approves driveway cuts under two sets of regulations.

- 3.1 Ms. Olden told the Board that information was missing from this driveway permit application. An X needed to be placed next to the box for Town Way. The Board approved the Chairman marking the X and requested that a memo be sent to the Highway Superintendent to see that the applicant correctly fills out the driveway permit application or it will be sent back in the future for completion. Chairman Rebholz moved to approved Driveway Permit #11-94 for Steven Amichetti, M30/B5/L3, 115 Turner Road. Seconded by Wood. Three in favor with none opposed.

- 3.3 Chairman Rebholz moved to approved One Day License #15-94 for the South Fitchburg Hunting and Fishing Club in conjunction with a Lunger Fishing Derby to be held Saturday, October 8, 1994 from 9AM to 6 PM but NO ALCOHOLIC BEVERAGES SERVED PRIOR TO 12 Noon. Seconded by Darling. Three in favor with none opposed.

Selectwoman Wood requested a line be added to the permit application to be filled out indicating hours of the function. The Board agreed to review the One-Day Liquor License policy for possible updating.

- 3.4 Chairman Rebholz moved to approved One Day License #16-94 for the South Fitchburg Hunting and Fishing Club in conjunction with a Member's Fishing Derby to be held Sunday, October 16, 1994 from 9AM to 6 PM but NO ALCOHOLIC BEVERAGES SERVED PRIOR TO 12 Noon. Seconded by Darling. Three in favor with none opposed. Midnight expiration time to be changed to 6:00 P.M.

- 3.5 Chairman Rebholz moved to approved One Day License #17-94 for the South Fitchburg Hunting and Fishing Club in conjunction with a Turkey Raffle to be held Sunday, November 20, 1994 from 12 NOON to 6 PM. Seconded by Darling. Three in favor with none opposed. Midnight expiration time to be changed to 6:00 P.M.

- 3.6 Chairman Rebholz moved to sign lease/purchase agreement for the new Fire truck. Seconded by Darling. Three in favor with none opposed. The Board requested that the Town's Insurance Agent be contacted for certificate of insurance as stated in the agreement.

- 3.7 Chairman Rebholz moved to sign Mass. Highway Memorandum of Agreement for Chapter 85 funds in the amount of \$655,033 to be paid in two payments. Seconded by Darling. Three in favor with none opposed. The Board requested that the Highway Superintendent submit to the Board of Selectmen a list of work to be done with the funds.

- 3.8 Chairman Rebholz moved to approve Townsend Ford as low bidder at \$21,245.00 for the purchase of pick up truck as approved at the September 29, 1994 Special Town Meeting for the Highway Department. Seconded by Wood. Selectperson Wood questioned what will happen to old truck? Save for parts as discussed or sell it? Board requested a memo be sent to Superintendent Felton inquiring as well as consideration of extended warranty and what the warranty length currently is.

At this time the Board noted that when the new fire truck and pickup truck for the Highway Dept. arrive, insurance listing is to be viewed to see that it is updated with new equipment and old is deleted. Follow up to Executive Secretary Tim Bragan at a later date.

Selectperson Wood moved that the Board reconsider bid award for pick up truck. Seconded by Darling. Three in favor with none opposed. Need warranty information and prices of extended warranty.

- 4.1 Selectman Darling moved to approve payroll warrant 14P. Seconded by Wood. Two in favor with one abstention (Rebholz).
- 4.2 Selectman Darling moved to approve bills payable warrant 14B. Seconded by Rebholz. Three in favor with none opposed
- 4.3 Chairman Rebholz moved to approve minutes from September 6, 1994 and September 13, 1994. Seconded by Wood. Three in favor with none opposed.
- 4.4 The Board reviewed and approved bi-weekly purchase orders.
- 4.5 Chairman Rebholz announced and released press release regarding Halloween from Chief May.
- 4.6 The Board reviewed letter received from the Building Inspector regarding the bleachers at the playing field behind Spaulding Memorial School. Chairman Rebholz suggested getting in touch with the Board of Health first to see if they can take the debris at the landfill and work with the Highway Department to remove the bleachers. Notification to be given to the Recreation Commission.
- 4.8 Chairman Rebholz moved to designate Rural Housing Inc. as Townsend's Representative to the M.H.F.A. Housing Program. Seconded by Wood. Three in favor with none opposed.
- 4.7 The Board tabled discussing/action on request from Fire Chief for change in office hours schedule. Selectperson Wood not satisfied that scheduled breaks or weekend hours during burning permit time covered. Needs to be adjusted. Tabled until October 18th meeting.
- 4.9 EXECUTIVE SECRETARY REPORT
- a) Board notified that the A.B.C.C. approved alteration to the Townsend House Restaurant.
 - b) Board reviewed letter sent to Antonioni's Office from CONCEWM.
 - c) Board agreed to schedule meeting to view Centrex proposal for new telephone equipment.

d) Board reminded of Mass. Selectmen's Assoc. Meeting to be held Saturday, October 15, 1994. Three members to attend - checks to follow.

e) Board was informed by Mrs. Sleeper that the Squannacook School published the wrong new hours for the Town Hall/Annex buildings. Advised it should be corrected.

f) Selectperson Wood questioned the Board if the hearing scheduled for October 11th regarding local establishment still needed to be held or just set criteria to be met in the future. The Board should request report from Nashoba Board of Health for each inspection set by the local Board of Health with Nashoba to take place over the next six months. Selectperson Wood moved to rescind vote to hold hearing scheduled for October 11th with notice to the individual. Call to be made to owner and followed up with a letter that the meeting is cancelled for October 11, 1994. Seconded by Darling. Three in favor with none opposed.

Chairman Rebholz motioned to adjourn if there was no other business. Times Free Press reporter Kate Walsh stated she had two questions for the Board.

1) She questioned if she had missed the announcement of the Selectmen's meeting schedule. Selectperson Wood responded that they are still every other week until business warrants weekly meetings. 2) Questioned auction of golf course. Board responded they are not aware of the auction at this time.

Chairman Rebholz moved to adjourn the meeting at 9:23 P.M. Seconded by Darling. Three in favor with none opposed.

Respectfully submitted:



Beverly J. Sleeper
October 18, 1994

0042z/7-9

BOARD OF SELECTMEN

P.O. Box 669
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Selectmen Meeting Agenda
MEMORIAL HALL
7:00 P.M.
October 4, 1994



I. Preliminaries:

- 1.1 Call the meeting to order
- 1.2 Roll call
- 1.3 Additions or Deletions to the Agenda.

II. Hearings/Appointments:

- 2.1 7:05 P.M. Amy Collins RE: Hours and Pay
- 2.2 7:20 P.M. Elaine Olden, LUA, RE: MRPC
- 2.2 7:30 P.M. Hearing on Class III License for Wolons (Continued from 9/6/94)

III. New Business:

- 3.1 Move to approve Driveway Permit 11-94 located at 115 Turner Road (a.k.a. Pierce Road), map 30, block 5, lot 3, for Steven Amichetti.
- 3.2 Move to approve Driveway Permit 12-94 located at Christian Circle, map 39, block 5, lot 0, for Guenter Zisler .
- 3.3 Move to approve One Day liquor License #15-94 for South Fitchburg Rod and Gun Club in conjunction with a Luner Fishing Derby to be held Saturday, October 8, 1994, from 9 am to 6 pm.
- 3.4 Move to approve One Day liquor License #16-94 for South Fitchburg Rod and Gun Club in conjunction with a Members Fishing Derby to be held Sunday, October 16, 1994, from 9 am to 6 pm.
- 3.5 Move to approve One Day liquor License #17-94 for South Fitchburg Rod and Gun Club in conjunction with a Turkey Raffle to be held Sunday, November 20, 1994, from 12 noon to 6 pm.
- 3.6 Move to sign the lease purchase agreement for the new Fire Truck.
- 3.7 Move to sign the Mass Highway Memorandum of Agreement for Chapter 85 funds.
- 3.8 Move to approve low bid for the purchase of new Dump Truck for the Highway Department (Funds were approved at 9/29/94 STM).

IV. Work Session:

- 4.1 Move to Approve Payroll Warrant 14P.
- 4.2 Move to Approve Bills Payable Warrant 14B.
- 4.2 Move to approve the minutes of September 6 & 13, 1994.
- 4.3 Review and approve purchase orders.
- 4.4 Announce Halloween - Trick or Treat Hours (from Police Chief).
- 4.5 Review and Discuss letter from Building Inspector Re: Bleachers on the Playing Field behind the Spaulding School.
- 4.6 Review and Discuss letter from Fire Chief Re: Rearrangement of Office Hours.
- 4.7 Review and/or take action on designating Rural Housing, Inc., as the MHFA designee.
- 4.8 Executive Secretary Report:

V. Adjournment

